

Board of Directors (Public)

Item 7.2a

Subject: Report from Operational Board – Meeting held on 22.5.15
Date of meeting: 26th May 2015
Prepared by: Lucy Lavan, Associate Director of Corporate Affairs
Presented by: Jane Tomkinson, Chief Executive

| Data Quality Rating | BAF Ref | Impact on BAF Risk Rating |
|---------------------|---------|---------------------------|
| Bronze | 1-8 | None |

1. Executive Summary

This paper summarises the key items of business considered at the meeting of the Operational Board held on 22nd May 2015.

The Board is asked to note the content of the report and to consider and monitor the effectiveness of the Operational Board in holding to account for the delivery of the Trust's objectives.

2. Meeting held on 22nd May 2015 – Key Issues

i) Patient Story and National Patient Survey

The Director of Nursing & Quality presented a patient story and fed back on the headlines from the national patient story, congratulating staff for the excellent results.

ii) Leadership Model

An update was provided on the appointments to the new leadership structure. The clinical leads structure will be in place by mid-June and administrative/secretarial support for the Divisions is to be identified. The new leadership development programme will begin in July 2015. A revised membership for Operational Board was proposed and supported.

iii) Performance

It was noted that the strategic dashboard had been revised to reflect the 2015/16 milestones for the 5 strategic objectives. Improvement work is focused on incident reporting, recruitment and retention, sustained RTT compliance, cancelled operations, management of delayed discharges, financial management and CIP. Each of the Divisions presented their performance dashboards, highlighting exceptions. Divisions were asked to bring action plans to address financial /CIP variances to the next Operational Board meeting. Capacity plans and patient flow including the outsourcing of activity to Stoke and UHSM were discussed.

lii) Clinical Systems Update

Feedback following the recent quarterly performance review with Allscripts was provided and it was noted that Allscripts have reached the shortlist for commissioning of EPR across a number of local NHS providers. Funding has been secured for a trainer for 12 months to focus on competency development and assurance regarding clinical systems adoption. The governance structure for IM&T and clinical systems was presented and is working well. An opportunity has arisen to establish an electronic system for management of declaration of interests. Improvements to documentation including outpatient notes and security of records are to be built into the next cycles of change. A strategic plan for EPR and renewed focus on communications around future change programmes are underway.

Iv) Mortality Reviews

The Operational Board reviewed the process for mortality reviews and considered recent developments such as the inclusion of CF mortality reviews, timeliness of review completion; work to improve wider organisational learning in addition to personal learning; and how learning can be evidenced through changing practice. An Organisational Learning Policy is under development and will ensure integration of learning from mortality reviews along with complaints, incidents and other sources.

V) Avoiding Financial Turnaround

The Deputy Chief Finance Officer shared learning and experiences from his previous organisation which is in financial turnaround.

Vi) Risk

The Operational Board received a presentation on the new approach to risk management and the progress made in responding to the external risk management review undertaken at the end of 2014. The corporate risk register was reviewed. It was requested that each Division reports its Top 5 risks to Operational Board from July 2015.

Vii) Operational Committees - Exception Reports

The report was noted.

Vii) Proposal for Fundraising Appeal

Dr Jay Wright presented on proposals for a major campaign to raise funding for an integrated clinical evaluation centre, which is integral to realising the ambitions of the Research and Innovation Strategy. The proposal was supported in principle pending work up of a robust business case.

Viii) People Strategy

The Operational Board supported the development of the strategy in accordance with the outline presented. It was agreed that an objective around ensuring a positive working environment for staff should be explicitly incorporated.

Ix) Pharmacy Strategy

The pharmacy strategy was received and the Operational Board discussed plans around 7 day working and inclusion in the strategy of self-medication and personal cabinets in line with provision of personal care. The need to further consider recruitment and retention issues and potential requirements for further investments was acknowledged and a paper will be brought to the next meeting.

X) Staff Survey

The proposed departmental action plans are to be circulated and considered within the Divisions.

Xi) Operational Plan 2015/16

Received and noted.

Xii) 2015/16 Divisional Workforce Plans

Each Division presented their Workforce Plan for 2015/16 highlighting areas of workforce pressure and how these are being mitigated.

Xiii) CEO's Briefing

CEO Briefings for Board of Directors to be circulated to Operational Board going forward.

Dr Gill Gow and Professor Martin Walshaw were thanked for their contributions along with other members not present who will no longer be attending Operational Board on a regular basis.

Mandy Walthew from Cedar Ward had been awarded Employee of the Month.

The Informatics Team were congratulated on achieving the CHKS data award.

3. Recommendation

The Board of Directors is asked to note the summary report of the meeting of the Operational Board held 22nd May 2015.